**Poslovni engleski 1 (opšti)**

Za pripremu ispita koristi se *Oxford* izdanje *New Headway pre-elementary, fourth edition (coursebook*). Ovlašćeni distributer kod koga se može nabaviti knjiga je *The English* Book – adresa: Staro Sajmiste 29.

Pismeni deo ispita/kolokvijuma je podeljen u tri segmenta i za prolaz je neophodno da se uradi 55% tačnih pitanja od ukupnog broja ispitnih pitanja. Za ispit je potrebno pripremiti prvih šest lekcija (unit 1 – unit 6). Ispit se može polagati u celosti ili podeljen u dva kolokvijuma.

Za prvi kolokvijumu je potrebno pripremiti prve tri lekcije (unit 1 – unit 3), a za drugi kolokvijum ostalih tri lekcija (unit 4 – unit 6). Uslov za polaganje drugog kolokvijuma je položen prvi kolokvijum. Data je i mogućnost polaganja ispita putem trećeg kolokvijuma pre početka ispitnih rokova. Treći kolokvijum predstavlja celopkupan material iz date školske godine tj. prvih šest lekcija (unit 1 – unit 6). Na treći kolokvijum izlaze studenti koji nisu položili prvi ili drugi kolokvijum ili nisu izašli na iste.

Prva dva segmenta ispita/kolokvijuma su u formi *multiple choice* – odgovor na pitanja zaokruživanjem tačnog od nekoliko ponuđenih odgovora. Ti segmenti podrazumevaju proveru gramatike i vokabulara. Koriste se rečenice u potpunosti ili delimično preuzete iz dole navedenog materijala za formiranje ispitnih pitanja u cilju proveravanja gramatike i vokabulara.

U trećem segmentu su dati obrađeni tekstovi iz knjige. Potrebno je popuniti praznine u datom tekstu.

Mogućnost polaganja Poslovnog engleskog 1 (opšti) umesto Poslovnog engleskog jezika 1 je izbor samih studenata. Odabirom ovog kursa student je ograničen ocenom tj. maksimalna ocena je sedam. Ukoliko student položi pismeni deo ispita i ne želi da izađe na usmeni deo ispita maksimalna ocena je šest. Ukoliko odluči da posle položenog pismenog dela ispita izađe i na usmeni maksimalna ocena je sedam.

***Materijal za pripremu prvog i drugog kolokvijuma***

*Gramatika:*

Unit 1 – *Tense Revision, Questions* pp. 6, 7;

Unit 2 - *Present Tenses* (potvrdan, odričan i upitan oblik) pp. 15, 136, 137;

Unit 3 – *Past Simple and Continuous* (potvrdan, odričan i upitan oblik) pp. 24, 138; *Adverbs*

*and word order* str. 28;

Unit 4 – *Describing quantity (some, a few, much…), something, someone*… pp. 31-32;

Unit 5 – *Verb patterns* str. 39, *Future forms* pp. 40, 140;

Unit 6 – *What is it like?* str. 46, 47, *Comparatives and superlatives* pp. 47, 141

*Vokabular:*

Unit 1 – *Verbs of similar meaning, adjectives and nouns that go together, prepositions* p. 12;

Unit 2 - *Things I like doing* p. 17;

Unit 5 – *Phrasal verbs* p. 44;

Unit 6 – *Synonyms and antonyms* p. 52

*Tekstovi za pismeni i usmeni deo ispita (teme za diskusiju):*

Unit 1 – *A blind date* p.11; *Talking/Questions about you* p. 8

Unit 2 – *How happy are you?* pp. 18-19;

Unit 3 – *Steven Slater – flight attendant* pp. 26-27; *Describing an incident in the past*

Unit 4 – *Unusual places to eat* pp. 34-35; *Do you eat out? What is your favourite*

*restaurant?...*

Unit 5 – *Hope for the future* pp. 42-43; *Your hopes, intentions, plans*…

Unit 6 – *Multicultural London* pp. 50-51; *What do you think of living in another country?*

*Primeri ispitnih pitanja:*

*I Choose one correct option*

1)

a) She is nicer than her sister.

b) She is more nicer then her sister.

c) She is much more nicer than her sister.

2) I am thinking \_\_\_\_\_\_\_\_\_ going to Italy.

a) to b) of c) for d) like

3)

a) What do you try to do at the moment?

b) What are you trying to do at the moment?

c) What were you tried to do at the moment?

4) They were making a lot of noise, when he \_\_\_\_\_\_\_\_\_ in.

a) come b) came c) was coming d) were coming

*II Choose one correct option*

1) I am not interested \_\_\_\_\_\_\_ any sport.

a) for b) at c) in d) with

2) She \_\_\_\_\_\_\_\_\_\_up some English words while she was in London.

a) took b) picked c) studied d) learns

3) A: He is pretty angry with her. B: Yes, he is ­\_\_\_\_\_\_\_\_\_ up with her lies.

a) fed b) enough c) filled d) miserable

4) In Chine we are \_\_\_\_\_\_\_\_\_\_\_ by family.

a) difference b) citizens c) occurred d) surrounded

*III Write no more than one word for each gap*

\_\_\_\_\_\_\_\_\_\_ Sunday evening, a burglar \_\_\_\_\_\_\_\_\_\_ into a large, expensive house in the centre of Paris. First, he went into the living room and quietly filled his sack with all the silverware. Next he went to the kitchen and \_\_\_\_\_\_\_\_\_\_ some \_\_\_\_\_\_\_\_\_\_\_\_cheese and a bottle of champagne. He was feeling extremely hungry and \_\_\_\_\_\_\_\_\_\_\_ so he \_\_\_\_\_\_\_\_\_\_\_ all the cheese and drank all the champagne. \_\_\_\_\_\_\_\_\_\_\_\_, he felt very tired. He went upstairs and \_\_\_\_\_\_\_\_\_\_\_ down on a big comfortable bed and \_\_\_\_\_\_\_\_\_\_\_\_\_\_ fell asleep.\_\_\_\_\_\_\_\_\_\_\_\_\_\_, when he woke up the next morning three policemen \_\_\_\_\_\_\_\_\_\_\_\_ standing round his med.